



## SDCUCI NEWS

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**M**eetings are held monthly on the third Wednesday at 7.30 pm, in the hall at the rear of St Mary's Catholic Church on the Corner of Bains and Main South Roads, Morphett Vale

Cost \$3.00 per person per meeting. This includes a copy of our Newsletter, plus coffee/tea and supper

*Visitors are most welcome*

After 3 visits, you are requested to become members

Annual Subscription:  
Single — \$20.00  
Family — \$30.00

**Both Novice and Experienced computer users will be most warmly welcomed**



### The Brownpaddock Chatter



SOME SHOPS NOW ASK IF YOU NEED A RECEIPT - This is worth reading if shopping with a credit card. They do not automatically hand you a receipt anymore if the sale is under \$30.

**YOU MUST ASK FOR IT!!! CHECK YOUR RECEIPTS BEFORE LEAVING THE CHECK-OUT!!!**

A friend bought a heap of stuff the other day while on holiday (over \$450) & when he glanced at his receipt as the cashier was handing him the bags, he saw "cash out" of \$20. He told her he didn't request any cash and to delete it.

She said he'd have to take the \$20 because she couldn't delete it.

He told her to call a supervisor. Supervisor came and said he'd have to take it. He said "NO Way!" Because taking the \$20 would be a "cash advance" against his Credit Card and he wasn't paying interest on a cash advance!!!

If they couldn't delete it then they would have to delete the whole order so the supervisor had the cashier delete the whole order and re-scan everything!

The second time he looked at the electronic pad before he keyed in his pin number and again. . "cash-back of \$20" popped up!!! At that point he told the cashier and she deleted it. The total then came out right. The cashier said that the Electronic Pad must be defective. Obviously... the cashier knew the electronic pad was defective; because she NEVER offered him any cash after either of the transactions. Can you imagine how many people went through before him and by the end of her shift how much money she could pocket?

The cashier will key in that you "asked for cash back" and then hand it to one of her friends when they next come through the check-out line.

I wonder how many "seniors" have been, or will be, "Stung" by this one???

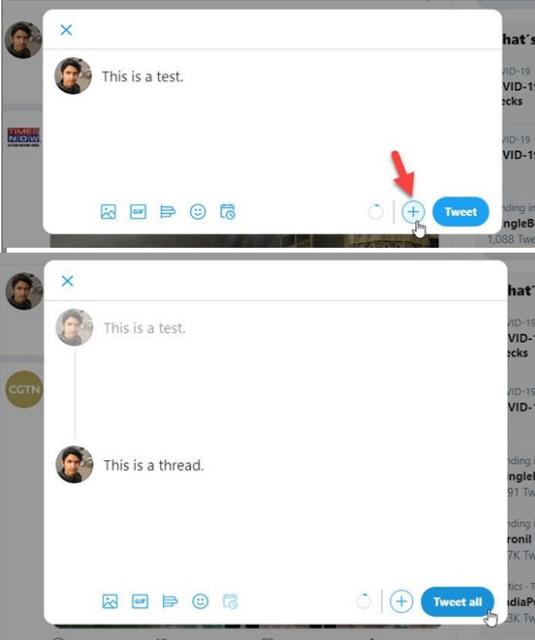
To make matters worse ... THIS SCAM CAN BE DONE ANYWHERE, AT ANY RETAIL OR WHOLESALE LOCATION!!! IT COULD HAPPEN ANYWHERE. SO, "CHECK YOUR RECEIPT" BEFORE LEAVING THE CHECK-OUT



# Making a Tweet or Thread of More Than 280 Characters

The original 140 character limit was increased to 280 characters a couple of

years ago, but whether you use the official Twitter app or a third party there are times when the 280-character limit is too small to publish a broad text. To address this, Twitter added the “Thread” concept to help users post a series of tweets at once.



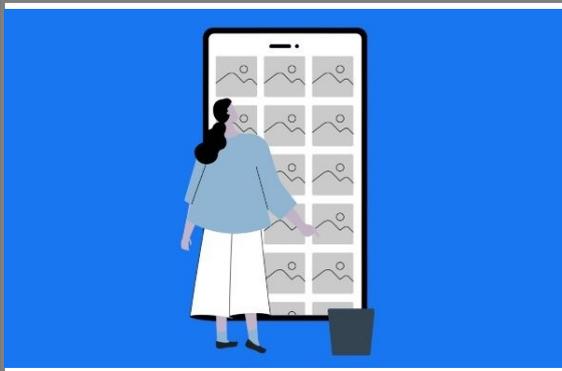
**To make a thread on Twitter, follow these steps:**

- 1.] Open Twitter website (<https://twitter.com>).
- 2.] Log into your account and type the article the same way as you prepare a regular tweet.
- 3.] Click on the plus (+) icon before the Tweet button to add a second tweet or create a thread. You should see the above panel.
- 4.] Here you can type your series of tweets. In case you want to add one more tweet, you can again click the plus (+) sign. It is possible to add an image, GIF, poll, smiley, etc. The only problem with a Twitter thread is that you cannot schedule it as you can with a regular tweet.
- 5.] Click the **“Tweet all”** button to publish the thread.
- 6.] To add additional Threads follow the steps below:
  - Open the existing thread.
  - Click the “Add another tweet” button, and
  - Key in the text that you want to include.



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## Managing Facebook Data

Aiming to help users delete or archive old posts, Facebook is introducing a new Manage Activity feature. By announcing this new feature, Facebook wants to make it easier for users to keep their posts relevant and up-to-date.

When entering the job market after college, your potential employer may want to go through your Facebook activities as part of the background check process, and Facebook simply wants to be part of the process where users may want to make their social media presence more accurately reflect who they are today.

In its blog post, Facebook had this to say:

*“Whether you’re entering the job market after college or moving on from an old relationship, we know things change in people’s lives, and we want to make it easy for you to curate your presence on Facebook to more accurately reflect who you are today.”*

Most users who are in their late 20s or early 30s often feel embarrassed about things they may have posted when they were fresh out of high school and they absolutely don’t want their past Facebook activities, posts, or comments to come and revisit and haunt their present lives. That is where the archive feature should come in handy.

The archive feature allows users to hide the content they no longer want others to see on Facebook, but they may want to keep those posts limited for viewing just for themselves.

Similarly, the Manage Activity feature allows users to trash past Facebook posts they no longer want anyone, not even themselves, to see.

Facebook doesn’t remove trashed posts completely for 30 days. Within the grace period, users can revoke or confirm their removal. This gives the user some wiggle room in case they change their mind about deleting old posts.

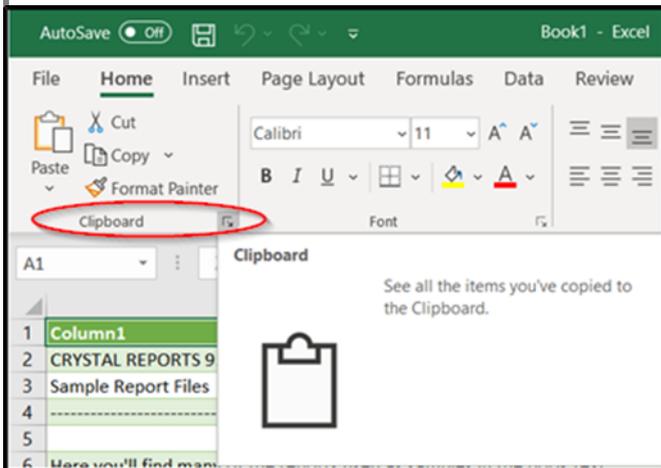
The Manage Activity feature also makes it easier for Facebook users to manage multiple posts at once. Facebook has developed filters to help users sort or discover specific content they are looking for, by posts, specific people, or from a specific date range.

Manage Activity is already live on Facebook Lite, and the feature will be available on the desktop in the future. Recently, Facebook launched a new Profile Lock feature to keep women safe from online harassment.



# Clipboard Clearing in Excel, Word, PowerPoint

The Office Clipboard allows you to copy up to 24 items from Office documents or other programs and paste them into another Office document. For example, you can copy text from an email message, data from a workbook



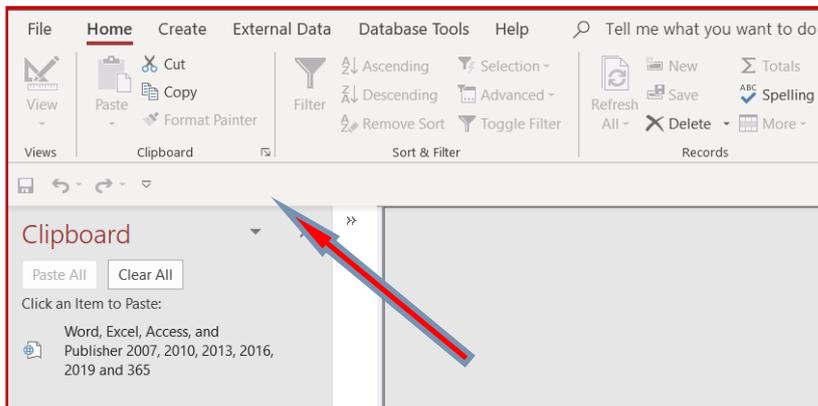
or datasheet, and a graphic from a presentation, and then paste them all into a document. By using the Office Clipboard, you can arrange the copied items the way that you want in the document.

You are not limited only to pasting the last item you copied or cut when you use the **Clipboard** task pane. The

**Clipboard** task pane holds many of the last images and text you copied or cut.

**Note:** You can still do simple cut, copy, and paste the way you are used to, either by using the buttons on the ribbon or the keyboard shortcuts CTRL+X (Cut), CTRL+C (Copy), or CTRL+V (Paste).

The clipboard can be regarded as one of the dedicated storage locations in RAM to store bits of data temporarily. When you collect too much data on your clipboard, you might get an error that says your clipboard is full.



But where is this Clipboard Task Pane? Below is a guide, depending upon which version of Office you are running : Word, Excel, Access, and Publisher 2007, 2010, 2013, 2016, 2019 and 365

To open the Task Pane, click on the little diagonal down arrow at the bottom right hand side of the Clipboard Group located just below the Home Tab, arrowed in red above.

## To empty the clipboard.

1. **Open the Clipboard task pane**, but please note that the method remains the same irrespective of the app you use – Word, Excel, or PowerPoint. So, all you have to do is type the name of the desired application (Word/Excel/PowerPoint) in ‘*Search*’ bar, select it, and open it.

**Switch to the “Home” tab** and click the ‘*Clipboard Group*’ visible as a side-arrow pointing in the downward direction. The Clipboard task

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pane will instantly popup and be seen on the left side of your spreadsheet. It will show all the clips in the clipboard.

1. **Delete Clipboard entries individually or in one go.** Here, you can choose to delete or clear the Clipboard individually or all, at once. To clear the Clipboard individually, select the clip, press the down-arrow and choose the “Delete” option. Similarly, to clear the Clipboard in one go, just press the “Clear All” button, located adjacent to the “Paste All” option.

Since the data residing under the Clipboard is stored on the RAM, restarting the computer will also clear this temporary data from your computer. 

## **Epic Pen — Free Annotation Tool for Windows Users**

Highlighters have been used since our school days when pen and paper were the only modes to write. Now that we write almost everything on our PCs, we need a highlighter for our PCs.

### **Free Annotation Tool for Windows**

Epic Pen is a wonderful highlighter for you. It is basically an annotation tool that lets you highlight, draw or write directly over any of your videos, software, and web pages or even on your games. With this tool, you do not have to take a screenshot and then use a highlighter to mark it, you can do that directly in one go.

Epic Pen is a lightweight and simple annotation tool which is discreet when not in use. You also can use it on your live streaming and videos, so you can give your presentations a real impact.



### **How to use Epic Pen**

Just follow the given instructions, install it on your PC and its ready to use.

As soon as the tool gets installed you will see a small vertical bar of Epic Pen with all its features (see above). The software only has the main overview. There is no detailed instructions menu or tutorial.

### **Select Highlighter or Pen**

From the vertical bar, you just have to select the pen or the highlighter, pick the preferred size and colour and get started. You can mark or highlight any of the text on the Word document or on any of the web pages.

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The tool has all other required features like an eraser, undo actions, as well as a feature for taking a screenshot, all in a single click. You can save the screenshot as a PNG file. To continue with your activity, go back to the cursor mode.

## Features of Epic Pen

Simple software- Epic Pen is a very simple and easy to use freeware with no confusing buttons or options. Everything is on the main interface of the tool and it requires no specific technical knowledge.

## Supports Hotkeys

The tool supports hotkeys which makes your work even quicker and easier. For example, to select the highlighter you can press Ctrl+Shift+4, Eraser is Ctrl+Shift+5, and Undo is Ctrl + Shift + 6 and so on. You can customize the

hotkeys as per your own convenience from the settings.

Click on the **Settings** button under the **Screenshot** button and you can adjust the settings (left).

From the Settings option, you can also change where you want to save your screenshots. The default settings save all your screenshots on the desktop. You can also change the language here. Epic Pen supports 8

languages in total which include English, Japanese, Korean, Portuguese, Spanish, Russian, Turkish and Chinese.

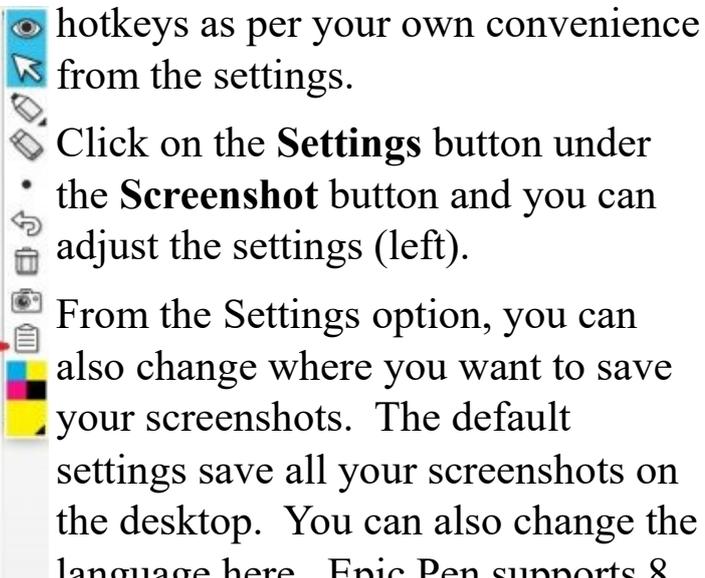
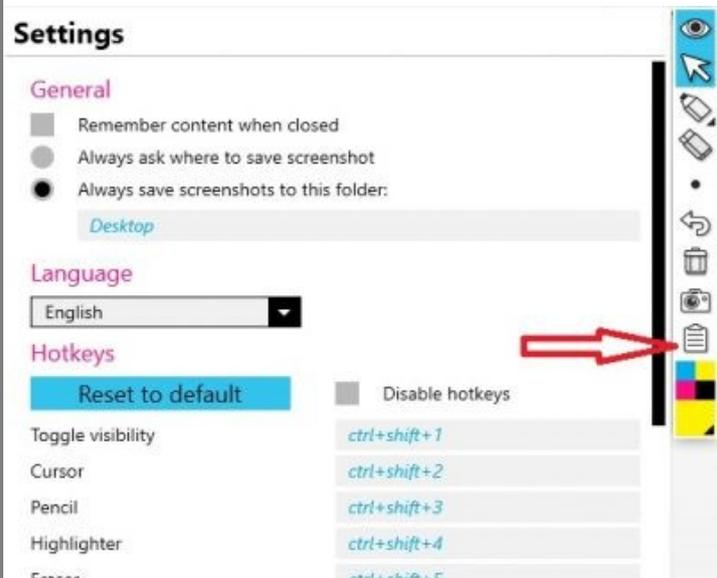
## Change the Pen Colour

To change the colour of your pen or the highlighter, just click on the multicolour tab at the bottom of the tool and select the colour you want.

Overall, Epic Pen is a nice, simple and free annotation tool which turns your PC into a drawing board. You can now mark or highlight the important part of your text document, web pages, videos or any other presentation.

Epic Pen comes in a free as well as a paid version, the latter which has some additional features of course.

Download this free tool from: <https://epic-pen.com/#download>



## **Coronavirus Used by Scammers to Target Australians**

Since the start of the coronavirus pandemic, thousands of people have been hit with scams relating to the virus exploiting concerns such as financial stability and healthcare. Scammers have been using the COVID-19 pandemic to their advantage, preying on people from all over Australia.

Since the start of the pandemic, SCAMwatch ([web.team@acc.gov.au](mailto:web.team@acc.gov.au)) has received more than 3600 reports of scams mentioning the coronavirus and more than \$2,240,000 has been claimed by scammers already.

The government's SCAMwatch site reported that:

*“Scammers are doing things such as falsely selling coronavirus-related products online, and using fake emails or text messages to try to obtain personal data.”*

**The nature of these scams being on or through text messages, user's must be vigilant and be very aware of emails from sources they do not know.**

**SCAMwatch advises that any “emails and text messages may contain malicious links or attachments that are designed, potentially, to steal your information”.**

An example, sent via email, is a letter, signed by the Minister for Health, Greg Hunt advising that the recipient of the email has been in contact with a person who has tested positive for the coronavirus. It contains a link from “GOV” or “MyGov”, saying “the necessary details of your appointment with the Department of Health”... , which is quite deceiving.

***What do you do if you think someone is trying to scam you?***

***SCAMwatch, advises that just to be safe, is NOT to click ANY of the links in these sorts of email and texts.***

As an example, scammers sent out an email that circulated on social media a few months ago suggesting that Woolworths' shoppers would receive a \$200.00 coupon by sharing a link. No one received a cent. All donations generated by clicking the link went directly to the scammer.

Never respond to unexpected messages and calls that ask for personal or financial details, even if they claim to be from a reputable organisation or government authority — just press delete or hang up.”

One way a user can determine the real destination of a link is by hovering the “mouse” over the link (just hold the mouse over the link but, under no circumstances, click the mouse). Doing this will cause the real address of the link to appear whilst so hovering. It will disappear if the mouse is moved off the link.



# Linux MultiMedia Studio Review

LMMS was first introduced to the world as *Linux MultiMedia Studio*. It enables musicians around the world to use this cross-platform tool to make music. Uniquely, it is a completely free, open-source, community-driven project, released under the GNU General Public Licence. Despite the many music-making products available online, LMMS is worth a download.

## LMMS Multi Media Review

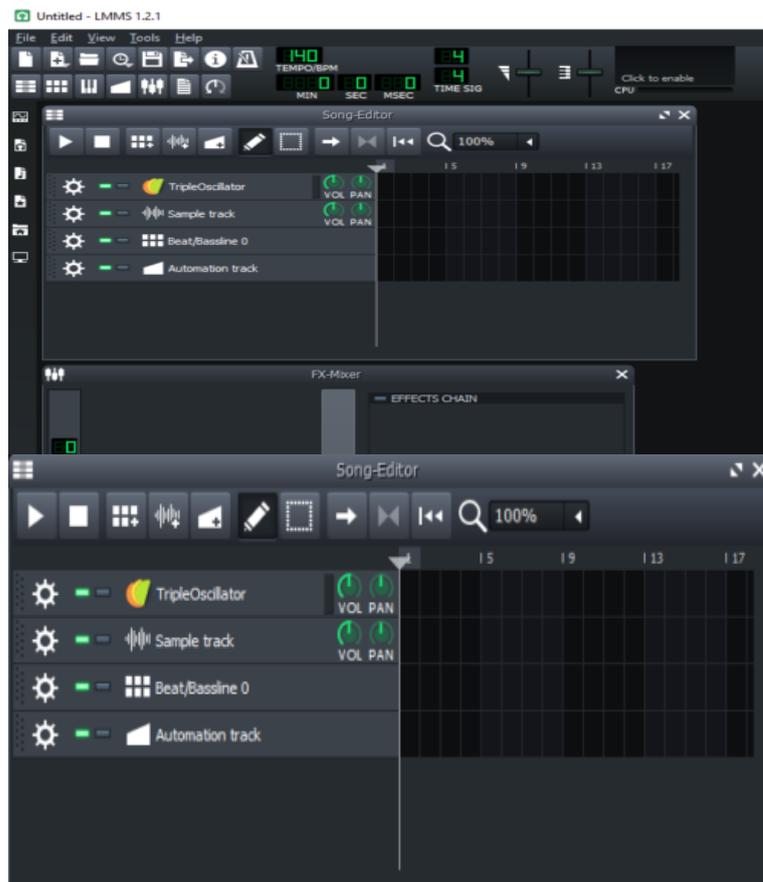
There are several features that make LMMS the preferred choice amongst musicians around the world. Sitting at a computer, LMMS brings musicians the advantages of a studio, enabling them to:

**Design sound:** Musicians can create music on their computers synthesizing melody, mixing sounds, arranging samples, beats and more.

The tool comes with 19 built-in instruments, 16 built-in synthesizers, and a MIDI keyboard that most musicians love. In addition, it boasts advanced routing capabilities and an FX mixer with unlimited channels that brings diverse effects to help musicians enrich their production. A built-in visualization and spectrum analyzer make for more intuitive effects mixing. From a creative perspective, the bundled content that musicians now have access to include over 1000 built-samples.

**Pick flavors:** LMMS is compatible with several operating systems, including Windows 10, Linux, OpenBSD and macOS. It is compatible with both Linux Audio Developer's Simple Plugin API (LADSPA) and Virtual Studio Technology (VST) plug-ins. When production is completed, your files can be exported in the OGG, FLAC, MP3, and WAV file formats.

**Thrive in a community:** A great advantage of working with LMMS is that it is backed by a vibrant user community. Learn how to use the tool by using one of the manuals created by the community and by joining insightful product discussions, or participating in competitions by LMMS and its community members. There is every chance for you to get involved in



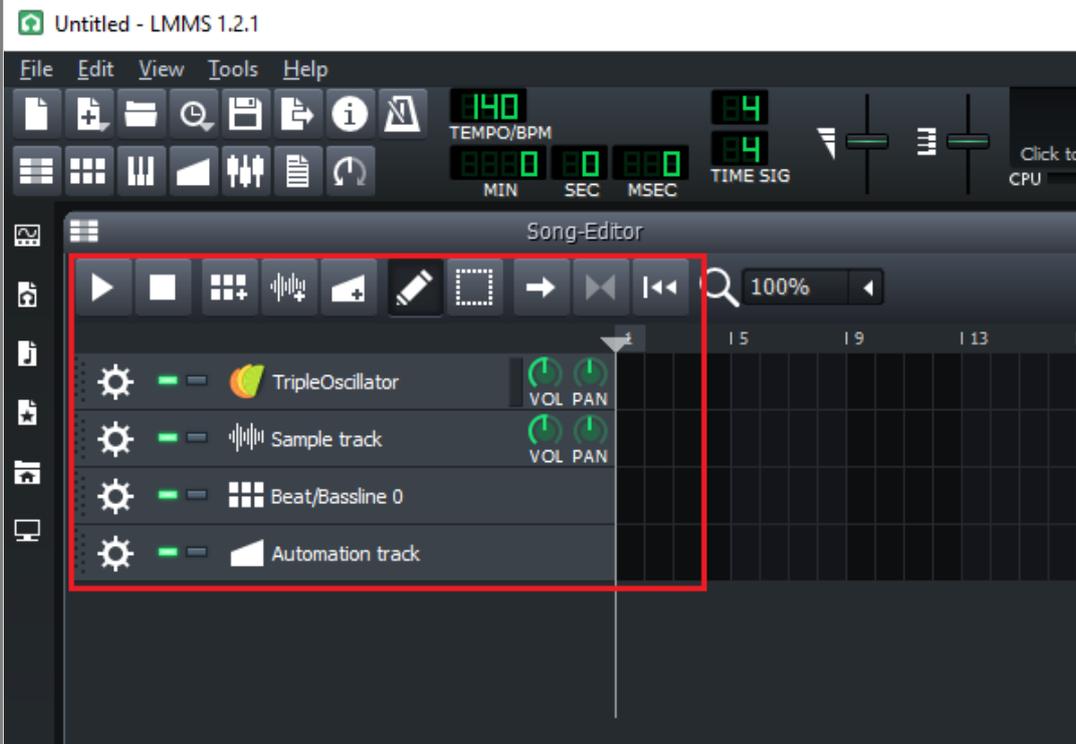
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(continued from page 8) development if that is your forte. It is indeed a tool made by musicians for musicians. You can check more about the LMMS Sharing Platform (community) from <https://lmms.io/lsp/>

## How to use LMMS?

While music editing through any software would need a course of its own, if you understand the basics of LMMS, editing through the software would not be a tough job.

LMMS allows you to upload and manage multiple tracks at once. The tracks could be a combination of songs, background music, your own voice, and a lot more. The audio can be uploaded from the side menu as shown in the image below:



below:

Once you have downloaded the tracks, they can be rearranged and edited using the Song Editor panel. Though LMMS is a free software, it has most editing options in the Song Editor window.

You can download LMMS from <https://www.lmms.io/>. Once you have installed it, you are ready to go. Get all the help you need to make your music and share your creations with an evolved community of musicians. 

Why not register for

**Be Connected**

<https://beconnected.esafety.gov.au/>



I am always very nervous starting a new issue as I never know what to write about as I don't know what interests you or what programs you are now using or even what platforms you now have — Windows 7, 8, 8.1 or 10 or perhaps even earlier. I generally write about Windows 10 issues as

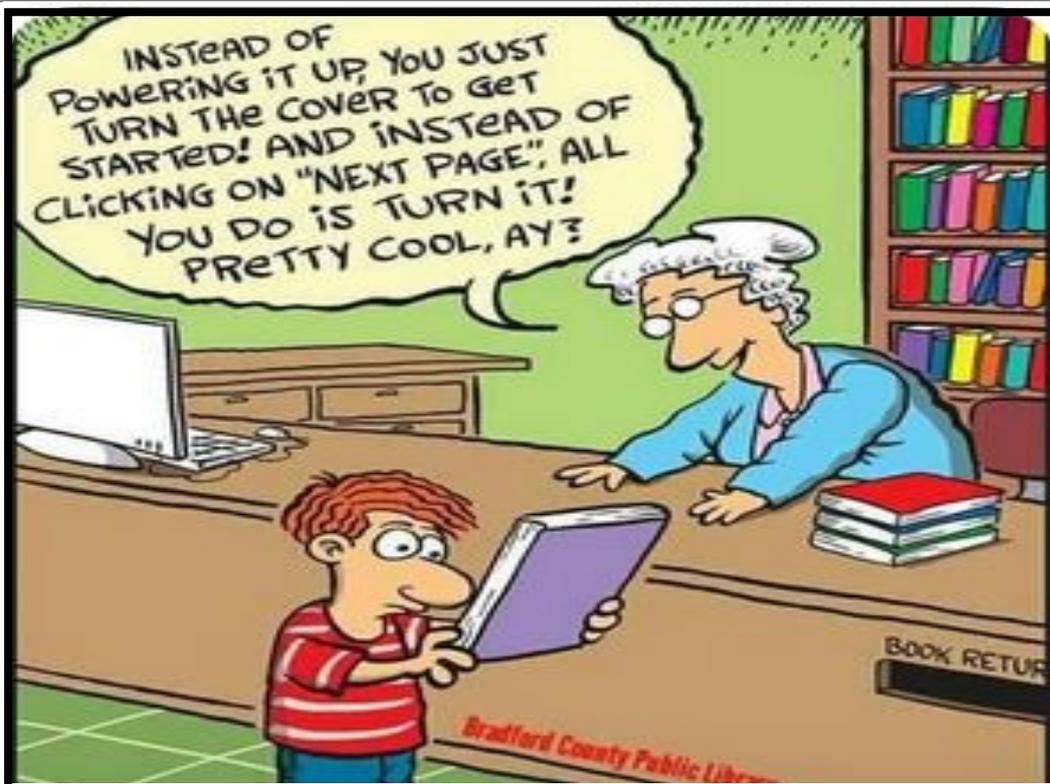
that is the platform I use and it is hard to go back.

Anyway, I have taken the plunge this month and covered quite an eclectic group of subjects such as the Coronavirus (we had to have that), Facebook, Linux and the good old Clipboard.

I still have trouble with the pronunciation of Linux. In my younger days, we were always taught that “vowel letter vowel” caused the first vowel to be pronounced in its long form. On that basis, Linux should be pronounced “LInux”, not “Lynux”. Perhaps I am just old fashioned — at least, I know that I am old! Isn't Windows infuriating sometimes. I have had to go back **three times** to make “LInus” stick. Windows/Office, whatever, keeps changing it back. There, it has just done it again! 



**Jest a Minute**



**~ THIS MONTH's Topic ~**  
**“THUNDERBIRD EXPOSED”**  
**Presenter: Trevor Francis & Brownpaddock**

*— For Your Notes —*


**Our September Members' Meeting**  
**This month we will hear more from, Lindsay Chuck about keeping PRIVATE our computers or, at least, what is on them.**



**MEETING RULES**

We are allowed to use the facilities at the Hall at the rear of St Mary's Catholic Church, on the corner of Bains and Main South Roads, Morphett Vale in return for a small fee plus respect for their property. We ask for your co-operation in respect to the above.

Whilst we have no control over what our members do away from our Club meetings, piracy of copyright material cannot be condoned at our meetings. Please respect copyright laws at all times.



**Disclaimer:** The information herein is of a general nature. Always do your own research and seek advice before proceeding on information you don't understand.

# IT & COMPUTERS

Shop 6, 76 Beach Road  
Christies Beach 8186 2736

(Same block as Woolies on Beach Road)

Contact: Jamle or Ash

For all your computing needs  
available locally

Need help with your computer?  
Looking to purchase a new one?  
Need additional peripherals?  
Home site visits available !

Looking for excellent customer  
and after sales service?

New Computers

Repairs

Virus removal

New software & Upgrades

Peripheral units:

Wireless Keyboard Mouse

Sound Boards & Systems

External & Internal Hard Drives



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