SOUTHERN DISTRICTS COMPUTER **USERS CLUB INC.** OCTOBER 2005







So another club year comes to an end. Tonight is our AGM where we start afresh, make new plans for the coming year, find new topics to explore and interesting subjects and speakers to enlighten us.

during the past 12 months, we are in a good posi- with us. To those who are on holiday enjoying a tion financially and your committee has provided break we say safe travelling and hope to see you us with an enjoyable programme that has satisfied in the near future rejuvenated and rearing to go. all the members. Our classes have been well received and a special thanks, I feel, should be Management Programme to ensure that we are given to Vice President Dean Vice for the way he providing a safe and enjoyable environment for has managed the running and setting out the cur- our meetings our demonstrations and our teaching riculum. He has spent many hours at home re-facilities. searching the necessary information needed for our classes. Well-done Dean.

complaint to ensure our meeting nights run timely subject and one I feel we will all enjoy. smoothly. We are grateful to Ern Warren, who always looks after the coffee pot and makes sure calendar is of course the Xmas Meeting in Deevery member and visitor is suitably provided for, cember (21st) at Hillsview Retirement Village. and he just works away silently in the background They have a lovely Recreation Hall up there and with no fuss. Many thanks Ern.

Whilst on the subject of valuable members, share it will be a terrific night. your committee has given consideration to and granted the award of Honorary Membership to 14 days of our AGM and we will be looking for Ern Warren for his tireless effort behind the fresh ideas so if anyone has a topic they would scenes and to Mrs Val Greenfield for her many like discussed or a programme explained or demyears of assistance to the club in her capacity of onstrated, now is the time to speak up and let us Public Officer and general unheralded help she know. has given. In both cases these awards are well deserved. Congratulations to you both.

scene workers and then miss one or two and that like the changes or if you have any good construcwould be sad so I'll just say thanks to all of you tive criticism about what Rob is trying to achieve, who have spared a little time and effort and made for the Club. the club work better

Dean Vice, Gordon Heyer and Rob Moulding, the President's Report. Greenacres Computer Club. We were made extremely welcome and enjoyed a very pleasant afternoon. Their speaker for the day included a web host who amongst other things gave an interesting

talk about wine promotions, a subject we all enjoyed. Thank you to the Greenacres group.

To any of our members who may still be on the sick list or not feeling too well, we offer our We have given ourselves a good foundation hope that you will soon be on the mend and back

We continue to press on with our Risk

Next month it will be our pleasure to listen to Margaret Fuller impart to us how easily Xmas Of course many others have toiled without Cards can be made on your computer. This is a

> Another "Look Forward To" event on our I'm sure with every one bringing a little supper to

The new committee will be meeting within

This months Newsletter is taking on a bit of a revamp with Rob Moulding stepping in and try-I could go on and on about the behind the ing his hand as Editor. Please let us know if you

As this is our AGM I intend to give a full I must make mention of visiting, along with report of our previous 12 months operation in my

Ron Stephens

President.

CLUB NOTICES

S.D.C.U.C.I

MEETINGS are held on the third Wednesday of the Month, at The Christ Church O'Halloran Hill 1708 Main South Road O'Halloran Hill at 7:30pm Visitors most welcome.

Cost \$2 per family, which includes the Newsletter, coffee/tea & biscuits. Subscriptions per Club's Year \$18. (Oct. to Oct.)

Novice and experienced computer users will be warmly welcomed

For further information:
Contact The Club President,
Ron Stephens, \$\alpha\$8387 2814

Correspondence to
The Secretary
S.D.C.U.C.I.
Box 991

Morphett Vale 5162

Email to
sdcuci@vcsweb.com



Lee Edmeades	3rd
Rod Gasson	10th
Bill Fabian	15th
Bob Arthur	17th
Gaelyne Gasson	18th
Arthur Davies	29th



MEETING

TOPICS

October 19th AGM

November 16th Using a Greeting Card Programme.

Margaret Fuller.

December 21st Club visit to Hillview Retirement Village.

Clearing The Recent Documents List

When looking in your Start Menu on Windows XP, you might have noticed an area called "My Recent Documents", which holds a list of all the documents you have recently opened. Some people might want to have this list clear to keep prying eyes from knowing what documents have been recently opened on your computer. To clear out this list, just follow these easy steps:

- 1. <u>Right-click</u> an empty space on the task bar located beside the Start menu button.
- 2. Now Left click Properties.
- 3. <u>Left Click</u> on the Start Menu Programs tab.
- 4. Left click the "Customize" button.
- 5. On the "General" tab, left click on the Clear button.

Now if you check the documents list in the Start Menu, it will be all cleared out. This will help keep your document history a little more private, obviously as you open and close documents in the future the list will build up again, but as you now know it is a simple task to remove them if you wish.

You can also hide the Recent Documents list so that it does not show in the Start Menu. To hide, follow the first 4 steps as listed above, then.

Left click the "Advance" tab.

At the bottom of this box, take the tick away from "List my most recently opened documents"

That's all there is to it, your Recent Documents list is now concealed from view.

In all cases you must <u>left click</u> the "Apply" and/or "OK" button as you close a window or dialog box.

Thought for the Month When negotiating if you don't get it in writing, you probably won't get it.

Protect your Bank Details

Many members have voiced their concerns about using the internet for on-line banking. The latest version of Internet Explorer release with Windows XP has new security improvements aimed at protecting the computer user. When you connect to a site that is encrypted e.g. your bank or service provider such as Energy Australia, the data sent over the network is encrypted.

Internet Explorer has the key ability) to decrypt and display the information for those hackers that may want to explore what is on your computer.

If you don't allow Internet Explorer to save your banking details to your hard disk then it is nearly impossible

for someone else to be able to get to that file through hacking into your computer and use your personal data.

It is safer for Internet Banking to tighten up your security on your computer by the following:-

- Launch Internet Explorer.
- Select the **Tools** from the menu bar.
- Then select **Internet Options...** from the drop down menu.
- Then select the Advanced tab.
- Scroll down and under Security find where it says Do not save encrypted pages to disk
- Check it with your mouse. a green tick should appear.
- Click Apply and OK this should return you to your Home Page. This prevents any of the information about your bank account or online transactions being saved to your computer and in turn limits the chance of anyone intercepting the information.

Thanks to Bob Starling (Retired Banker) Westlakes for this article which appeared in:—

'AUSTRALIAN SENIORS COMPUTER CLUBS AS-SOCIATION January/February 2005. Newsletter.'

The following is the Website of A.S.C.C.S. www.seniorcomputing.org

A young fellow living with his mum and dad won a million dollars on the Lotto, they all got excited.

The son said, "Naturally I want to share my good fortune with you both, so I am giving you \$100 each"

There was silence for a moment before the old man spoke.

"Well son, we've done a lot for you, it was always a struggle especially during the depression, and we never had much money. In fact we didn't have enough to get legally married"

" What " said the shocked young fellow "you mean... I am a ... "

" Yes son, and a bloody miserable one at that."

Help Wanted

A number of our members have made enquiries about using web cameras.

Your committee is asking for someone to help other members to set-up and use these cameras. This could be by giving a demonstration at a monthly meeting, or by offering one on one help to another member. Alternative you may like to write an article on how to use web cameras which could be included in our newsletters.

☆☆☆

Any help would be appreciated not only by the committee, but by all members of our club. If you are in a position to assist please have a word with President Ron, or Vice President Dean.

EVERY GENERATION EXPO 2005 for over 50's Adelaide Convention Centre Tuesday 18th October 2005

Entertainment
2 sessions 9 15 am-12 15 pm or 1 15 pm-4 15 pm
Health Care *Lifestyle Choices
*Aged Rights Advocacy
*Seniors Information Services

\$12 includes morning or afternoon tea



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PHISHING

What is phishing?

Phishing [View Webopedia Definition]

The act of sending an e-mail to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into giving private information that will be used for identity theft. The e-mail directs the user to visit a Web site where they are asked to update personal information, such as passwords, credit cards, social security, and bank account numbers, that the legitimate organization already has. The site is *bogus and set up only to steal the user's information*.

How to recognise a Phishing Scam.

It may not be obvious to the recipient that what is in their inbox is not a legitimate e-mail from a company with whom they do business. The '**From'** field of the e-mail may have the . com address of the company mentioned in the e-mail, and the clickable link may also appear to be taking you to the company's Web site, but will in fact take you to a *spoof Web site*. Looks can be deceiving, but with the phishing scams the e-mail is *never* from whom it appears to be.

The e-mail will usually contain logos or images that have of been taken from the Web site of the company mentioned in the fraudulent e-mail.

A clickable link will be inserted with text suggesting you validate your information. This link will not point to the Web site of the genuine company you deal with.

The Golden rule to avoid being phished is to never ever click the links with the text of the e-mail, make sure you Delete it immediately from your e-mail client. Then empty your Recycle Bin. This will prevent 'accidental clicks.' from happening.

Also contact the genuine company to let them know.

From: Citibank<@citbank.com>
To: ABC<@xxxxxx>

Subject: Citybank Alerting Service.

Dear Citibank Customer

We were unable to process the recent transaction on your account. To ensure that your account is not suspended, please update your information by clicking here.

If you have recently updated your information, please disregard this message as we are processing the changes you have made.

Citibank Customer Service

PHISHING EXAMPLE

VCSWEB

Established 1991

8322 2716

Web Design Hosting
Domain Names

Personalised Service http://vcsweb.com eBay Sales

We have great items for gifts such as Playstation & Gameboy accessories, phone covers,

wheat bags, laser pointers, chess sets and more.

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We can also sell items for you. Contact us for details!



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Ph/Fax 8186 0081 Stephan Bielawski

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While every attempt has been made to verify that the information in this newsletter is correct, the Southern Districts Computer Users Club Inc accept no responsibility for any inaccuracies.

Likewise no member of the committee or member of the Southern Districts Computer Users Club will accept any liability for any damage occurring to a computer or to any computer systems from following instructions given in this newsletter.

Christ Church O'HALLORAN HILL

OP SHOP

A BARGAIN HERE CAN NOW BE FOUND SO COME ON IN AND BROWSE AROUND WE'VE BRIC-A-BRAC AND CLOTHING TOO SOMETHING HERE THAT'S JUST FOR YOU

Opening Hours 9.00 am to 12.00 Noon Monday:- Thursday:- Friday:-

HELP US TO HELP OTHERS

Anything to sell . Try here.

It's Free.

Anything you don't need.
Could be of value to someone.
Just give us the details in 4 or 5 lines including price, telephone number etc.
Before the Copy Deadline please.

Christmas is coming.

Copy Deadline for the November Issue of our Newsletter is Wednesday 9th November 2005

Hint

If you right-click a file on your desktop, in Windows Explorer, or in My Computer, one of the options you'll get from the resulting menu is "Send To". You can use this "Send to" option to send the file in question to another location, person, program, etc.

For example, one option is to send to, desktop (shortcut). You can use this option to create a desktop shortcut to the file your playing with. You can also use it to send a file to a 3.5 floppy disk, CD-R drive, e-mail recipient, and more.

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Below are some Interesting links you may like to check out:

Gaelyne's Home Suite Home (http://gaelyne.com/index.php) The home page of our Club's Patron Gaelyne Gasson.

SPUG: (http://www.springnet1.com/spug/) Our Sister Club in Springfield, Illinois, U.S.A.

Remember when checking links on the Internet, that sometimes they don't work, because a computer may be down, or there may be too much traffic on part of the Internet. So, if a link doesn't work, try it a few hours later, or the next day.

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FOR YOUR NOTES